

Recognition of Learning for Credit - 2019

Certificate in Domestic Maritime Operations (Restricted Limits)

Family Name		Date of Application	
Given Name/s			
DOB		Student ID/ NIN	
Street Address			
Suburb			
Town / City Postcode			
Home Ph		Mobile Ph	
Email			
<p>Please tick the courses you wish to have recognised as equivalent to certification currently held.</p> <p><i>Note: see Policy overleaf</i></p> <p><input type="checkbox"/> Boatmaster</p> <p><input type="checkbox"/> MRROC</p> <p><input type="checkbox"/> Inboard Engine Maintenance</p> <p><input type="checkbox"/> Outboard Engine Maintenance</p> <p><input type="checkbox"/> GPS</p> <p><input type="checkbox"/> Radar</p> <p><input type="checkbox"/> Legal & MOSS</p> <p><input type="checkbox"/> WSOCC</p> <p>Other :(please specify):</p> <p>_____</p>		<p>Office use only:</p> <p><i>RPL approved for:</i></p> <p><input type="checkbox"/> Boatmaster</p> <p><input type="checkbox"/> MRROC</p> <p><input type="checkbox"/> Inboard Engine Maintenance</p> <p><input type="checkbox"/> Outboard Engine Maintenance</p> <p><input type="checkbox"/> GPS</p> <p><input type="checkbox"/> Radar</p> <p><input type="checkbox"/> Legal & MOSS</p> <p><input type="checkbox"/> WSOCC</p> <p><i>Comments / Recommendations:</i></p>	

Note:

- There is no fee for CRT. The Standard fee for RPL assessment is \$50.00.
- If an assessment is required, to evidence current competency, it will be charged at the stipulated rate.

Please find enclosed payment for above.

Visa / Mastercard

Card no. _____

CSV _____

Expiry date ____/____/____

Cardholders Name: _____

Amount: \$ ____.

Cardholders signature _____

Please complete and return to:

Head of Training, Coastguard Boating Education, PO Box 91 322,
Victoria St West, Auckland. Or by email to:

jason.rowledge@boatingeducation.org.nz

Policy 4.14 Coastguard Boating Education Certificate in Domestic Maritime Operations (CIDMO) Recognition of Learning for Credit

- Purpose:** To outline processes and procedures for the recognition learning for credit for Certificate in Domestic Maritime Operations (Restricted Limits)
- Scope:** Any applicant/learner seeking to gain learning for credit for a CBE programme of study (CIDMO) qualification.
- Information:** Evidence of previously attained certificates of competence or other appropriate maritime qualifications **may** permit a student to receive credit for learning towards the Certificate of Domestic Maritime Operations. All applications will be considered and assessed, according to the guidelines below.

Recognition may be granted for a part or parts, or for a whole certificate, unit or module. Evidence may consist of:

- Formal study (a recognised certificate of competence or unit standard)
- Non-certificated courses (PD or other training)

Recognition of previously attained learning may consist of one or more of the mechanisms listed below.

- **Credit Recognition and Transfer (CRT)** –following NZQA guidelines, CBE describes CRT as a process where credit for outcomes already achieved by a student, through formal study in relation to a qualification, is recognized as credit for comparable outcomes in another qualification. CBE can credit recent training (within the past 2 years) in a specific area or unit of competency. For credit recognition transfer a candidate will be required to produce a document such as a certificate or authorized statement of attainment as evidence. CRT is normally only granted in cases of **direct** equivalency, where the course syllabus and assessment criteria matches or exceeds the certificate or module applied for. For example if you hold relevant Coastguard Boating Education Certificates you can apply for CRT. Students whose qualification is more than 2 years old should apply via the RPL process with further assessment required.
- **Recognition of Prior Learning (RPL)** – is a process that involves formal assessment of a learner’s relevant and current knowledge and skills (gained through prior learning) to determine the achievement of learning outcomes of a qualification for the purpose of awarding credit towards that qualification. RPL may apply where an applicant has completed prior formal study (within the past 5 years) evidenced by a certificate or statement of attainment but where the prior study is not an exact match. In these cases equivalency may be granted in-part or as a whole. RPL applicants are required to demonstrate current competency through formal assessment). This is best achieved by sitting the current assessment for the relevant module.
- RPL of The Record Training Book – The TRB is a substantial portfolio of work requiring verification. It should be completed during the CBE CIDMO enrolment period. Should a candidate apply to have their TRB verified and approved for work completed outside the CIDMO enrolment period, a fee equivalent to the current course cost will apply (i.e., \$525 in 2019). This includes a full audit and provides a review and advice of any aspects requiring remedial action. In addition CBE will conduct an oral exam, based on the SRL competency framework, to verify the candidate’s knowledge is at the required standard. The fee for this will be in line with the MNZ SRL examination fee (i.e., \$300 in 2019)

Procedure:

- All applications for CRT or RPL must be submitted on the application form (overleaf) together with suitable evidence. An evaluation fee (\$50) is required for RPL assessment. Applications will then be considered and any further fees will be advised prior to processing.
- Applications will be reviewed within 7 working days of receipt of the completed application.
- Fees: The fee for the CIDMO programme will be reduced according to the number of modules for which the credit is received. The Head of Training will advise you of the CIDMO enrolment fee.
- Where demonstration of current competency is required candidates will be liable for the cost of the necessary assessment.